



VARIANCE REQUEST FORM

Specific guidelines for standard linear and perimeter, peninsula, and island booths can be found in the "Line of Sight and Height Regulations" section of this manual. If you have an unusual situation (live animals, automobiles, etc.), a booth not meeting the specified guidelines, or with structure exceeding maximum height, please complete and return this form by **February 28th**.

Variance requests must be approved by Event Management and will only be accepted in written format. Please complete the following form and return it by email to:

Janelle Worton – Operations Manager
jworton@questex.com

NOTE: Variance Request Forms **WILL NOT** be accepted unless a diagram of your exhibit is included with your variance request form. You will be notified of approval or disapproval within 10 business days of Questex receiving the form.

COMPANY NAME: _____ **BOOTH #:** _____

TYPE OF BOOTH (CIRCLE ONE)

standard/linear

perimeter

peninsula

island

VARIANCE REQUEST: _____

SUBMITTED BY: _____ PH: _____

FAX: _____ E-MAIL _____

For Show Management Use Only

____ APPROVED ____ NOT APPROVED

DATE _____