

IBS NEW YORK
MARCH 5-7, 2023



JACOB JAVITS
CONVENTION CENTER

STUDENT DAY RULES & INFORMATION

PLEASE READ THE FOLLOWING CAREFULLY BEFORE REGISTERING YOUR GROUP

STUDENT DAY IS TUESDAY, MARCH 7, 2023

Registrations must be paid in full and received by March 4, 2023 to receive the discounted rate of \$38. To register to attend, visit ibsn newYork.com.

ELIGIBILITY & PRICING

- **ONLY SCHOOL OFFICIALS CAN ORDER STUDENT TICKETS AT THE DISCOUNTED PRICE.** We will NOT accept registrations from students individually if they want to attend at the discounted School Program rate of \$38. If students register on their own, they will pay the full, professional rate of \$79.
- The student discount is valid for Tuesday, March 7 only. A minimum of ten (10) student tickets must be purchased in order to get the discounted student pricing of: \$38 by March 4, 2023.
- There will be no wristbands mailed this year. All registrations will be done online, and badges will be received on site at the event.

CHAPERONE ELIGIBILITY & INFORMATION

Every 10 student tickets purchased entitles the school to one (1) complimentary Chaperone ticket.

- Each additional purchase of 10 student tickets entitles the school to one (1) additional complimentary Chaperone ticket.
- Chaperones can only attend the show on Tuesday, March 7 and MUST remain with students at all times while at the show.
- If the school needs to purchase additional Chaperone tickets (in addition to the allotment), please do so by March 4 to get the discounted rate of \$38 per Chaperone. There is no complimentary or discounted Chaperone price after this date.

SCHOOL OFFICIAL ELIGIBILITY & INFORMATION

- Ten student tickets must be purchased to receive three (3) complimentary School Official badges for 3-day Exhibit Hall entry.
- If the school needs to purchase additional School Official badges (in addition to the allotment), please do so by March 4 to get the discounted rate of \$38 per person. There is no discounted School Official price.

REGISTRATION & PAYMENT - Online registration closes March 4, 2023

- The main contact for each school will be emailed a password to log into the online registration site. Please check the email address you've registered with in the past for your password to register.
- All School Officials, Chaperones, and students will register through the portal. If they cannot pay at the time, they can be put in pending status and pay via check or on site.
- **NEW THIS YEAR:** Every student will need to be individually registered by the School Official including First Name, Last Name, Phone and Email. This may be done via Excel upload.
- If you have a question about your password, please email IBSNYstudents@xpressreg.net for help with your inquiry.
- There will be no advanced mailing of wristbands. Everyone will receive a badge on site. Final instructions to pick up badges on site will be sent via your confirmation email when you register online.

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FORMS OF PAYMENT

Credit card and school checks are both accepted. If you decide to pay by check, please mail it in advance, as all pending payments must be paid by March 2, to ensure time to process before arriving on site.

Registrations that are still incomplete (without payment) by March 7 will be cancelled.

- Credit cards: Mastercard, VISA and American Express
- School checks, certified checks and money orders only. **PERSONAL CHECKS ARE NOT ACCEPTED.**

PLEASE MAKE CHECKS PAYABLE TO: Questex, LLC

Mail check to: Questex, LLC c/o CDS
PO Box 959635
St. Louis, MO 63195-9635

GENERAL SHOW INFORMATION

SHOW LOCATION:

Jacob Javits Convention Center
429 11th Avenue
New York, NY 10001

EXHIBIT HALL HOURS:

SUNDAY, MARCH 5: 10:30am - 5:00pm

MONDAY, MARCH 6: 10:30am - 5:00pm

TUESDAY, MARCH 7 - STUDENT DAY: 10:30am - 3:30pm

CONFERENCE HOURS:

SUNDAY, MARCH 5: 10:00am - 5:00pm

MONDAY, MARCH 6: 10:00am - 5:00pm

TUESDAY, MARCH 7 - STUDENT DAY: 11:00am - 1:30pm

TERMS & CONDITIONS

- **Cancellation/Downgrade Policy:** Cancellation Terms apply. See online school registration form for details.
- Registering implies consent to use your image in future promotional materials and media coverage.
- No children under the age of 15 are allowed on the show floor or in classrooms, including infants in strollers.
- For questions, please email IBSNYstudents@xpressreg.net or call **508.743.8584**.