



## **Terms and Conditions**

**Please read these terms and conditions carefully as they contain important information about your Event registration.**

These terms and conditions apply between the person, firm, company or other entity specified on your booking form (“you,” “your” or “Attendee”) and Questex Asia (“Questex”), which is the owner, organizer, operator and/or manager of the event/conference specified on your booking form (“Event”), for attendee / delegate registrations for the Event. By submitting your registration to attend the Event, you agree to be bound by these terms to the exclusion of all other terms. If you do not agree to be bound by these terms, then Questex will be unable to accept your registration and you will not be permitted to attend the Event.

### **Rules and Regulations**

Attendee agrees to comply with all rules, regulations, and policies of the venue/facility where the Event is scheduled to be held, and of Questex, all as may be adopted from time to time and may be changed without notice.

### **Substitution and Cancellation Policy**

Change or Postponement of the Event: Questex reserves the right to cancel, rename or relocate the Event or change the dates on which it is held. If Questex changes the name of the Event, relocates the Event to another event facility and/or city, or changes the dates for the Show to dates that are not more than 90 days prior or 180 days later than the dates on which the Event originally was scheduled to be held, Questex shall assign to Attendee, in lieu of the original registration, such other registration as Questex deems appropriate and Attendee agrees to accept such registration under the terms of this registration.

Force Majeure: If Questex cancels the Event due to a Force Majeure Event (as defined below) then Attendee shall receive a credit towards the same or similar event equal to the amount paid. For the purpose of this policy, “Force Majeure Event” means any event or circumstance arising that is beyond the reasonable control of Questex (including but not limited to governmental laws, ordinances, regulations, requisitions, restrictions, guidelines, recommendations or action, imposition of sanctions, embargo, military action, acts or threats of terrorism or war, mob, civil commotion or riot, health scares (including without limitation,

epidemic and pandemic (e.g., COVID-19), whether or not new, ongoing or recurring), fire, acts of God, flood, drought, earthquake, severe weather, disaster, disruption to transportation, third party contractor/supplier failure, venue damage or cancellation, industrial dispute, strikes, labor disputes, interruption/failure of utility service, lack of commodities or supplies, accidents, nuclear, chemical or biological contamination, speaker or participant cancellation or withdrawal, or any other comparable calamity or casualty).

#### Cancellation of Event:

Without limiting the generality of the foregoing, Questex may (at its sole discretion) change the format (including, without limitation, from a physical in-person Event to a virtual Event and vice versa), speakers, participants, content, venue location and program or any other aspect of the Event at any time and for any reason, whether or not due to a Force Majeure Event, in each case without liability.

Substitute Registrations: Substitutions with employees from your organization are welcome at any time but in all other respects delegate / attendee registrations are issued for your personal use only and cannot be shared with any other person during the Event. You may not purchase registrations as agent for any third party, sell or otherwise transfer your registration to others, or exploit the registration commercially or non-commercially in any way. All substitutions must be submitted in writing and approved by Questex.

#### **Event Specific Terms**

Questex may (at its sole discretion) refuse access to, or eject / block from the Event, any person in its absolute discretion, including (without limitation) any person who fails to comply with these terms and conditions or who in the opinion of Questex represents a security risk, nuisance or annoyance to the running of the Event. You agree to comply with all reasonable instructions issued by Questex or the venue owners or operators at the Event.

#### **Photography and Recording at Events**

All unauthorized photography and/or the recording or transmitting of audio or visual material, data or information is expressly prohibited. You consent to Questex undertaking multimedia recording of the Event which may include your participation in the Event as a delegate or attendee (the "Content") and you consent to the use by Questex of any such recording anywhere in the world for promotional, marketing and other purposes. You acknowledge and agree that Questex is the exclusive owner of all rights in the Content and hereby waive any and all: (a) rights in and to such Content, and (b) claims that you may have relating to or arising from the Content or its use. Without limiting the foregoing, you acknowledge and agree to the use of your contact information to receive messages about offerings by Questex, its brands, affiliates and/or third-party partners, consistent with Questex's privacy policy in effect at the time of this registration and which can be accessed by the following link: <https://questex.com/privacy-policy/>.

#### **Minimum Age Requirement**

All attendees must be at least 21 years of age to register and attend the Event. Registration of children/minors under the age of 21 for show badges is against Event policy. Under no

circumstances will anyone under the age of 21 be admitted to the Event, even if accompanied by a parent. Valid identification is required at all times, will be checked and must match name on badge for admittance to all show and sponsored events.

### **Attendee Dress Code**

Required dress code is professional/casual business attire.

### **Safety on Site**

- Mandatory for ALL attendees to scan the QR code with their LeaveHomeSafe app for contact tracing.
- Masks are mandatory to be worn by ALL attendees at ALL times except when eating and drinking.
- We would like all attendees to be either fully vaccinated or have at least one shot. Please let us know your vaccination status.
- Mandatory temperature screening on arrival at entrances.
- Attendees to always maintain maximum 12 persons in a group with 1.5 meters apart per group size.
- Practice frequent handwashing with soap and water. Availability of hand sanitizers will be placed in key areas.
- Observe basic respiratory hygiene and cough etiquette.
- Should you feel unwell or experience any physical discomfort, please contact any of our Questex staff on-site.

### **Other Policies**

- All seminars and Event activities are available on a first-come, first-served basis.
- Any workshops, tours, seminars, conference sessions or activities associated with the official event are subject to change and may require minimum registrations to operate. Should an activity be cancelled due to lack of minimum registration requirements, appropriate refunds will be made.
- You are required to present appropriate required credentials, which may include but is not limited to a show badge, for admittance to the Event.

*\*I have read and agreed to comply with the stated T & Cs to attend the **CFO Innovation Hong Kong Summit** event.*

**Signature:** \_\_\_\_\_

**Name:**

**Date:**

**For clarification and further information regarding attendance and SMM Compliance at our event, please contact:**

**Lily Lee** Senior Events Operations Manager, **Questex Asia**, [llee@questex.com](mailto:llee@questex.com) and +65 97671867

**For Event registration enquiries please contact:**

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