

Welcome to Sensors Converge 2024! This year's show is taking place June 24 to June 26, 2024, at the Santa Clara Convention Center in Santa Clara, CA.

The official show decorator is (GES) Global Experience Specialists. Their order forms and a list of services can be found by visiting the official show website, <a href="https://www.sensorsconverge.com/">https://www.sensorsconverge.com/</a>. The exhibitor kit is under the exhibitor information heading and then under Exhibitor Resources. Other order forms such as electrical, internet, lead retrieval, audio visual, plant and floral and any additional order forms may also be found on this website.

No one under 18 years of age is allowed into Sensors Converge 2024 as an attendee or as booth personnel. For safety and this event's professional nature, this policy will be strictly enforced.

Remember all exhibitors must provide a certificate of insurance for this event before they are permitted onto the show floor. Sensors Converge has asked Show Insurance/Rain Protection Insurance to handle all insurance issues for the show including collecting and verifying certificates of insurance. For further questions please visit the Show Insurance/Rain Protection website at <a href="https://www.showinsurance.com">www.showinsurance.com</a> www.Rainprotection.net

Call Connections Housing for Hotel, Airline and Car Rental reservations at 310-590-4717 to secure your discounted rates. The discount deadline is May 31<sup>st</sup> and is based on availability.

# **GENERAL SHOW SCHEDULE & INFORMATION**

# **EXHIBIT HALL LOCATION**

Santa Clara Convention Center 5001 Great America Pkwy Santa Clara, CA 95054

# **EXHIBITOR REGISTRATION**

Please note: Exhibitors already in the hall when registration closes will be allowed to continue working. Exhibitors will NOT be allowed to exit and re-enter the hall after posted hours. Any exhibitor arriving after posted hours will not be allowed into the hall and must return during posted hours the next day. Exhibitors who have not arrived or made plans to have their booth set to close on Monday, June 24<sup>th</sup> are subject to having freight removed from the floor and their booth reassigned.

# **EXHIBIT HALL HOURS**

Tuesday June 25 10:00am to 6:00pm Wednesday June 26 10:00am to 4:00pm

#### **EXHIBITOR MOVE-IN HOURS**

Sunday June 23 10:00am to 5:00pm Monday June 24 8:00am to 5:00pm

Please take notice - In the event a move in or move out is during overtime, all applicable surcharges will apply.

Straight Time: Monday through Friday 8:00 AM to 4:30 PM.

Overtime: Monday through Friday before 8:00 AM and after 4:30 PM, and all day on weekends/holidays.

### **EXHIBITOR MOVE-OUT**

Wednesday June 26 4:00pm to 10:00pm

Please note: Exhibitors must have outbound freight arrangements made for freight to be out of the exhibit hall by Wednesday, June 26<sup>th</sup> before 3:00pm or it will be necessary for GES to make other shipping arrangements at prevailing rates for your returned freight. Exhibitors are responsible for completing and returning the material handling agreement to the GES Service Desk even if the items are to be picked up by their own trucks or carried out. Any freight left in the hall past Thursday, June 26<sup>th</sup> after 10:00pm, without a completed material handling agreement will be assumed to be trash and is subject to being discarded.

<u>ADVANCED SHIPPING TO WAREHOUSE</u> - Shipments MUST arrive on or between Wednesday, May 15, 2024 - Friday, June 14, 2024.

<u>DIRECT SHIPPING TO SHOW SITE FREIGHT SHIPMENTS</u> – Shipments can *arrive ONLY on June 26, 2024, 9:00AM-4:00PM AND MUST BE DIRECTED TO THE EXHIBIT SITE FOR CHECK IN.* 

# **2024 IMPORTANT DATES AND DEADLINES**

Lead Retrieval Discount Deadline To order, log into your registration portal and select the "Capture Leads On-Site" tab at the top of the page, or call Convention Data Services (CDS) at 800-746-9734.	Early Discount - March 14
Insurance Certificate Deadline Requirement for <i>all</i> exhibitors. Submit your COI to <a href="mailto:sales@rainprotection.net">sales@rainprotection.net</a> or purchase coverage for \$109 <a href="mailto:here!">here!</a>	May 24
Hotel Discount Deadline Discounted hotel rates at official Sensors hotels are available through our exclusive partner, Par Avion. Reserve your hotel online on Sensors Hotel page.	May 31
Window for Advance Shipments to GES Warehouse Arrivals outside this window will result in additional charges. GES Website	May 15 - June 14
Program Guide – Listings and Advertisements  Submit your company's online listing by logging into your Exhibitor Hub.  Instructions to log-in can be found in your confirmation email, or by contacting Cassidy at <a href="mailto:ckaumeyer@questex.com">ckaumeyer@questex.com</a> .	June 17
Show Management EAC Form Deadline (if applicable) Submit all forms through this survey.	May 24
Internet Discount Deadline – Incentive Rate (must be ordered by this date) Orders may be placed on Smart City Networks website or call 888.446.6911	June 7
GES Services Discount Deadline Use the GES website to order GES services.	June 3
Electrical Service Discount Deadline Use the GES website to order electrical service.	June 3
AV Discount Deadline AV Order Form Coming Soon!	